



# August Training Calendar 2018

## Malaysian Export Academy

Date	Programme	Venue	Trainer	Early Bird Fees	Fees
2 August 2018	GST Zero-Rated, Transition and SST	Dorsett Grand, Subang	Hari Ramulu Munusamy	RM 850.00 per person	-
6 & 7 August 2018	Managing your Company Cash Flow	Hotel Istana, Kuala Lumpur	Gerald Peries	RM 1,200.00 per person	RM 1,300.00 per person
6 & 7 August 2018	Malaysian Customs Procedures	Eastin Hotel, Petaling Jaya	P. Nadaraja	RM 1,300.00 per person	RM 1,500.00 per person
8 & 9 August 2018	Developing the Balanced and HR Scorecards	Dorsett Grand, Subang	Cyril Pagadala	RM 1,200.00 per person	RM 1,300.00 per person
8 & 9 August 2018	HR for Non-HR Managers	Hotel Istana, Kuala Lumpur	Krishnan Ramasamy	RM 1,100.00 per person	RM 1,300.00 per person
13 August 2018	Fundamentals of Transfer Pricing	Sunway Putra Hotel, Kuala Lumpur	Desmond Anil	RM 850.00 per person	-
13 & 14 August 2018	Basic English at Workplace	Eastin Hotel, Petaling Jaya	Sathiesh Sangarajoo	RM 1,200.00 per person	RM 1,300.00 per person
15 August 2018	Training Needs Analysis	Empire Hotel, Subang	Vanaja Sangarajoo	RM 850.00 per person	RM 950.00 per person
15 & 16 August 2018	Effective Logistics Management	MEA Training Centre, Puchong	Dr. Vizayer Raj	RM1,200.00 per person	RM1,300.00 per person
15 & 16 August 2018	EPF, SOCSO Rules and Income Tax Calculations	Hotel Istana, Kuala Lumpur	Cyril Pagadala	RM1,300.00 per person	RM1,400.00 per person
16 August 2018	Writing Effective Minutes of Meeting	Sunway Putra Hotel, Kuala Lumpur	Vanaja Sangarajoo	RM850.00 per person	RM950.00 per person
17 August 2018	Effective SST Implementation and GST Change in Rate (6% to 0%) Rules	Eastin Hotel, Petaling Jaya	Tan Kok Tee	RM850.00 per person	-
20 & 21 August 2018	Health and Safety at Workplace	Dorsett Grand, Subang	Sheymalatha Ranggasamy	RM 1,200.00 per person	RM 1,400.00 per person
27 August 2018	Effective SST Implementation and GST Change in Rate (6% to 0%) Rules	Eastin Hotel, Petaling Jaya	Tan Kok Tee	RM850.00 per person	-
27 & 28 August 2018	Best Practice for Accounts Receivable and Debt Collection Management	Dorsett Grand, SubangLumpur	Santhanasamy Subbiah	RM1,200.00 per person	RM1,400.00 per person
29 August 2018	Free Trade Areas (FTAs)	Eastin Hotel, Petaling Jaya	P. Nadaraja	RM 850.00 per person	RM 950.00 per person
29 & 30 August 2018	Effective Inventory and Warehouse Management	Empire Hotel, Subang	Dr. Thanabalan Velloo	RM1,200.00 per person	RM1,300.00 per person
30 August 2018	Licensed Manufacturing Warehouse (LMW)	Eastin Hotel, Petaling Jaya	P. Nadaraja	RM 850.00 per person	RM 950.00 per person

\* click on the event title for full details



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# September Training Calendar 2018

## Malaysian Export Academy

Date	Programme	Venue	Trainer	Early Bird Fees	Fees
5 & 6 September 2018	Practical Malaysian Labour Laws	Eastin Hotel, Petaling Jaya	Cyril Pagadala	RM 1,300.00 per person	RM 1,500.00 per person
6 & 7 September 2018	SST – Principles, Concepts and Compliance	Dorsett Grand, Subang	P. Nadaraja	RM 1,500.00 per person	RM 1,700.00 per person
6 & 7 September 2018	Performance Appraisals	Hotel Istana, Kuala Lumpur	Vanaja Sangarajoo	RM 1200.00 per person	RM 1300.00 per person
12 & 13 September 2018	5' s' Towards Work Improvement	Dorsett Grand, Subang	Sheymalatha Ranggasamy	RM 1200.00 per person	RM 1400.00 per person
13 & 14 September 2018	Accounting Skills for Accounts Clerks and Assistants	Sunway Putra Hotel, Kuala Lumpur	Gerald Peries	RM 1200.00 per person	RM 1300.00 per person
14 September 2018	Managing Customer Complaints and Investigations Effectively	Eastin Hotel, Petaling Jaya	Dr. Thanabalan Velloo	RM 850.00 per person	-
18 September 2018	GST Zero-Rated, Transition and SST	Eastin Hotel, Petaling Jaya	Hari Ramulu Munusamy	RM 850.00 per person	-
18 & 19 September 2018	Managing Difficult Employees and Absenteeism	Empire Hotel, Subang	Krishnan Ramasamy	RM1,200.00 per person	RM1,300.00 per person
19 & 20 September 2018	Social Media Marketing	Empire Hotel, Subang	Yathavan	RM1,300.00 per person	-
20 & 21 September 2018	Drafting your Customised HR Policy	Sunway Putra Hotel, Kuala Lumpur	Cyril Pagadala	RM1300.00 per person	RM1500.00 per person
24 & 25 September 2018	Import & Export Procedures And Documentation	Empire Hotel, Subang	P. Nadaraja	RM 1300.00 per person	RM 1500.00 per person
24 & 25 September 2018	Handling Misconduct and Procedures	Dorsett Grand, Subang	Mr Krishnan Ramasamy	RM1200.00 per person	RM1300.00 per person
26 & 27 September 2018	Problem Solving and Decision Making	Empire Hotel, Subang	Vanaja Sangarajoo	RM1200.00 per person	RM1300.00 per person

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