

October Training Calendar 2018

Malaysian Export Academy

Date	Programme	Venue	Trainer	Early Bird Fees	Fees
3 October 2018	Malaysian Halal Standard, Certification and Auditing	Holiday Villa Hotel, Subang Jaya	Haji Wan Johari Dr Abidin Hamid Nasra Naturhana	RM 850.00 per person	RM 950.00 per person
8 & 9 October 2018	Business English for Communication - Executive Level	Hotel Istana, Kuala Lumpur	Vanaja Sangarajoo	RM 1,200.00 per person	RM 1,400.00 per person
8 & 9 October 2018	Purchasing and Negotiation Skills	Empire Hotel, Subang	Dr. Thanabalan Velloo	RM 1,200.00 per person	RM 1,400.00 per person
8 & 9 October 2018	Tax Planning and Management for SMEs	Eastin Hotel, Petaling Jaya	Hari Ramulu Munusamy	RM 1,200.00 per person	RM 1,400.00 per person
10 October 2018	Sales Tax Act 2018 & Service Tax Act 2018	Empire Hotel, Subang	Santhanasamy Subbiah	-	RM 850.00 per person
10 & 11 October 2018	How to Prepare the Payroll and PCB Calculations Manually	Dorsett Grand, Subang	Cyril Pagadala	RM 1,300.00 per person	RM 1,500.00 per person
15 & 16 October 2018	Disciplinary procedure	Dorsett Grand, Subang	Mr Krishnan Ramasamy	RM 1,200.00 per person	RM 1,400.00 per person
17 & 18 October 2018	Drawing up Salary Structures and benefits plans	Hotel Istana, Kuala Lumpur	Cyril Pagadala	RM 1,300.00 per person	RM 1,500.00 per person
17 & 18 October 2018	Handling Full Set of Accounts	Holiday Villa Hotel, Subang Jaya	Gerald Peries	RM 1,200.00 per person	RM 1,400.00 per person
18 October 2018	SALES TAX - Principles, Concepts and Compliance	Holiday Villa Hotel, Subang Jaya	P. Nadaraja	RM 850.00 per person	RM 950.00 per person
19 October 2018	SERVICE TAX - Principles, Concepts and Compliance	Holiday Villa Hotel, Subang Jaya	P. Nadaraja	RM 850.00 per person	RM 950.00 per person
22 October 2018	Letters of Credit-Operations	Dorsett Grand, Subang	Noel Vong	RM 850.00 per person	RM 950.00 per person
22 October 2018	SALES TAX - Principles, Concepts and Compliance	Hotel Istana, Kuala Lumpur	P. Nadaraja	RM 850.00 per person	RM 950.00 per person
22 October 2018	Understading the employment act 1955 with recent changes	Eastin Hotel, Petaling Jaya	Mr Krishnan Ramasamy	RM 850.00 per person	RM 950.00 per person
22 & 23 October 2018	Defining Performance and Developing KPIs	Holiday Villa Hotel, Subang Jaya	Vanaja Sangarajoo	RM 1,200.00 per person	RM 1,400.00 per person
23 October 2018	SERVICE TAX - Principles, Concepts and Compliance	Hotel Istana, Kuala Lumpur	P. Nadaraja	RM 850.00 per person	RM 950.00 per person
23 October 2018	Termination of Employment	Eastin Hotel, Petaling Jaya	Mr Krishnan Ramasamy	RM 850.00 per person	RM 950.00 per person
24 & 25 October 2018	Effective Office Administration	Hotel Istana, Kuala Lumpur	Sheyma	RM 1,200.00 per person	RM 1,400.00 per person
25 October 2018	SST Implementation Revisit Against Its Latest Update And Requirements	Dorsett Grand, Subang	Tan Kok Tee	-	RM 850.00 per person
29 October 2018	SST Implementation Revisit Against Its Latest Update And Requirements	Hotel Istana, Kuala Lumpur	Tan Kok Tee	-	RM 850.00 per person

* click on the event title for full details

November Training Calendar 2018

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Date	Programme	Venue	Trainer	Early Bird Fees	Fees
13 November 2018	Sales Tax Act 2018 and Service Tax Act 2018	Dorsett Grand, Subang	Hari Ramulu Munusamy	-	RM 850.00 per person
14 November 2018	13th MEXPA Seminar on Government Financial Assistance	Hotel Istana, Kuala Lumpur	MATRADE, SME CORP., MTDC, MIDF, and etc	-	RM 650.00 per person
14 & 15 November 2018	Benefits under Employment Laws, EPF, SOCSO and EIS	Hotel Istana, Kuala Lumpur	Cyril Pagadala	RM 1,300.00 per person	RM 1,500.00 per person
14 & 15 November 2018	Social Media Marketing	Empire Hotel, Subang	Yathavan Nadarajan	-	RM 1,300.00 per person
15 & 16 November 2018	Finance for Non-Finance Managers	Holiday Villa Hotel, Subang Jaya	Gerald Peries	RM 1,250.00 per person	RM 1,350.00 per person
21 & 22 November 2018	Understanding LC and Trade Financing	MEA Training Centre, Puchong	Noel Vong	RM 1,350.00 per person	RM 1,550.00 per person
21 & 22 November 2018	HR for Non-HR Managers	Dorsett Grand, Subang	Mr Krishnan Ramasamy	RM 1,100.00 per person	RM 1,300.00 per person
22 November 2018	Half Day Programme on Corporate Tax and SST Impact on Inter-Company Transactions	Eastin Hotel, Petaling Jaya	Desmond Anil	-	RM 420.00 per person
22 November 2018	SALES TAX - Principles, Concepts and Compliance	Eastin Hotel, Petaling Jaya	P. Nadaraja	RM 850.00 per person	RM 950.00 per person
22 & 23 November 2018	Basic English at Work	Holiday Villa Hotel, Subang Jaya	Sathiesh Sangarajoo	RM 1,200.00 per person	RM 1,300.00 per person
22 & 23 November 2018	EPF and SOCSO Rules and Income Tax Calculations	Eastin Hotel, Petaling Jaya	Cyril Pagadala	RM 1,300.00 per person	RM 1,500.00 per person
23 November 2018	Service Tax - Principles, Concepts and Compliance	Eastin Hotel, Petaling Jaya	P. Nadaraja	RM 850.00 per person	RM 950.00 per person
26 November 2018	Latest Principles on Withholding Tax	Eastin Hotel, Petaling Jaya	Santhanasamy Subbiah	RM 850.00 per person	RM 950.00 per person
26 & 27 November 2018	Effective Inventory and Warehouse Management	Dorsett Grand, Subang	Dr Thanabalan Velloo	RM 1,250.00 per person	RM 1,350.00 per person
26 & 27 November 2018	SST Accounting	Sunway Putra Hotel, Kuala Lumpur	Tan Kok Tee	-	RM 1,500.00 per person
26 & 27 November 2018	Interviewing for Position and Potential	Empire Hotel, Subang	Vanaja Sangarajoo	RM 1,200.00 per person	RM 1,350.00 per person
26 & 27 November 2018	Shipping Procedures & Documentations with INCOTERMS 2010 Ruling	MEA Training Centre, Puchong	Stephen Kum Foong Sang	RM 1,200.00 per person	RM 1,300.00 per person
27 November 2018	5th National Export Conference	Hotel Istana, Kuala Lumpur	Representative from EXIM Bank	RM 499.00 per person	RM 599.00 per person
28 November 2018	Reading and Understanding Financial Statements	Empire Hotel, Subang	Tan Kok Tee	-	RM 850.00 per person
28 & 29 November 2018	Health and Safety at Workplace	Eastin Hotel, Petaling Jaya	Sheymalatha Ranggasamy	RM 1,200.00 per person	RM 1,400.00 per person
29 & 30 November 2018	Malaysian Customs Procedures	Dorsett Grand, Subang	P. Nadaraja	RM 1,300.00 per person	RM 1,500.00 per person

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